



INTERNSHIP SCHOLARSHIP IN GOVERNMENT FINANCE

MISSION – The mission of the Scholarship/Fellowship Program is to attract and cultivate the next generation of municipal finance leaders by providing tuition assistance, GFOAT exposure and work experience in government finance.

PURPOSE – Engaging local government leaders to cultivate and develop the next generation by offering an internship experience funded partially by a GFOAT Internship Scholarship.

INTERNSHIP SCHOLARSHIP AWARD:

- **\$2,500** to the chosen local government entity providing the internship experience
- **Paid attendance at GFOAT Spring Institute** to the student chosen for the internship experience
- **One year membership in GFOAT** to the student chosen for the internship experience

CALENDAR



January 15 – applications due from eligible host government entities

January 30– Scholarship/Fellowship Committee members review Host City applications to assure each Host City applicant meets requirements

February 1 – Update list of Host Cities meeting qualifications

February 15 – applications due from eligible students

February 28 – Scholarship/Fellowship Committee members review and score student applications; one student will be selected

March 1 – student intern chosen; host government entities identified

March 15 – student intern selects host government entity for internship program

April – student intern and host government entity announced at GFOAT Spring Institute

STUDENT ELIGIBILITY CRITERIA

The student must be enrolled as an undergraduate student completing junior year or more at a qualified Texas university by the time the internship scholarship is awarded. The candidate must be pursuing a major in accounting or in a related program in preparation for a career in state or local government finance. In addition, the candidate must have completed Intermediate Accounting I or equivalent at the time of application and have at least a 3.0 GPA.

Student candidate must be 18 years of age and able to work legally in the United States. The student must be able to pass a background check (and other hiring criteria of host organization). Student candidate must complete an application for the Internship Scholarship program by the due date, including a recommendation letter from a person able to attest to student's interest in state or local government finance.



STUDENT ASSESSEMENT CRITERIA

- Strong desire to work in government finance
- Substance of written proposal
- General academic performance
- Excellent communication skills
- Leadership qualities through involvement in school activities or volunteer organizations

STUDENT RESPONSIBILITY FOR INTERNSHIP

- Interview with participating host government entities and select entity of choice
- Fulfill duties assigned by host government in a satisfactory manner
- Complete the full internship period
- Prepare a report of the internship experience including an evaluation of the program at the end of the internship period and submit to the GFOAT Scholarship/Fellowship Committee

GFOAT

The Government Finance Officers Association of Texas (GFOAT) is an association whose objectives include the professional practice of governmental financial management through sponsorship of educational opportunities for its members. GFOAT seeks to represent its membership by active study of the problems of financial management and by the encouragement of high professional standards.

Although not formally affiliated with the Government Finance Officers Association of the United States and Canada, the GFOAT shares many of the same goals. Whereas the GFOAT seeks to extend the educational and professional opportunities to its members on a statewide level, GFOA seeks to extend the education and professional opportunities on a national and international level.

The Association's activities are controlled by a Board of Directors made up of the elected officers and the immediate past president, and is affiliated with the Texas Municipal League (TML). TML is an organization dedicated to excellence in all aspects of municipal management and is represented throughout the State.

There are currently over 900 GFOAT members throughout the State of Texas. These members hold one of four (4) types of memberships: Active, Associate, Faculty/Student or Honorary.

Continuing education is accomplished through a number of venues, including conferences, seminars, scholarships, regional meetings and the GFOAT website. The continuing education training often fulfills the high standards required for the Certified Public Accountant (CPA), the Certified Government Finance Officer (CGFO) and other professional certifications.

The GFOAT established a foundation for the purpose of awarding a fellowship and scholarships in the area of governmental finance. The foundation has been established by donations from various sponsors and was named in honor of Professor Lynn F. Anderson. Thousands of Texas Public officials know Professor Anderson because of the continuing education and professional development programs he developed on their behalf.

INTERNSHIP SCHOLARSHIP STUDENT APPLICATION



I. Personal Information

Name: _____

Address: _____

Phone #: _____ Email: _____

Are you 18 years or older as of date of the application? (yes/no) _____

Are you able to work legally in the United States as of the date of application? (yes/no) _____

Note: *All awardees will need to pass a background check and possible other hiring criteria of a host city.*

II. Institution of Higher Education Currently Enrolled

Institution	City/State	No. of Completed Credits	Degree/Major
-------------	------------	--------------------------	--------------

_____	_____	_____	_____
_____	_____	_____	_____

Have you completed Intermediate Accounting I or equivalent at time of application? (yes/no) _____

What is your current GPA? _____

List all classes related to major and hours earned (Accounting, Finance and other business related classes):

Class Description	Hours Earned	Grade



Applicant's Name: _____

III. Work Experience, School Activities or Voluntary Positions in which Leadership Skills were Gained:

Month/Year- Month/Year	Organization	Title	Duties
------------------------	--------------	-------	--------

Description of Leadership Skilled Gained:

Description of Leadership Skilled Gained:

Description of Leadership Skilled Gained:

IV. Recognition and Honors

School (include academic honors): _____

Community, Volunteer & Other Service Activities: _____

Professional/Other: _____

INTERNSHIP SCHOLARSHIP STUDENT APPLICATION

Applicant's Name: _____

V. Additional Information Required

1. Official transcript of all college work, showing undergraduate courses, credits, and grades must accompany this application.
2. Forward this application and resume with a letter of transmittal explaining why you want to pursue a career in state and local finance, your commitment to the profession, and why you believe you should be considered for the Internship Scholarship.
3. Student's must meet the following eligibility requirements:
 - Be enrolled as an undergraduate student completing junior year or more at a qualified Texas university by the time the internship scholarship is awarded
 - Be pursuing a major in accounting or related program in preparation for a career in state or local government finance
 - Must have completed Intermediate Accounting I or equivalent at the time of application
 - Have at least a 3.0 GPA
 - Be 18 years of age and able to work legally in the United States
 - Be able to pass a background check (and other hiring criteria of host organization)
 - Complete an application for the Internship Scholarship program by the due date, including a recommendation letter from a person able to attest to student's interest in state or local government finance

VI. Other

Please answer the following questions:

How did you hear about this Internship Scholarship?

- | | | |
|---|---|--|
| <input type="checkbox"/> School Website | <input type="checkbox"/> Friend/Colleague | <input type="checkbox"/> GFOAT Website |
| <input type="checkbox"/> Employer | <input type="checkbox"/> Teacher Instructor | <input type="checkbox"/> Other _____ |

Have you applied for a GFOAT scholarship/fellowship/internship scholarship before?

- Yes When _____ Name of Scholarship _____
- No

Are you a previous GFOAT scholarship/fellowship/internship scholarship recipient?

- Yes When _____ Name of Scholarship _____
- No

INTERNSHIP SCHOLARSHIP STUDENT APPLICATION

APPLICATION SUBMITTED BY:

Print Name

Signature

Date

CHECKLIST FOR GFOAT INTERNSHIP SCHOLARSHIP APPLICATION

- Completed application
- Page 6 of application signed and dated
- Letter of transmittal completed and attached
- Resume included
- Official transcripts included
- Letter of recommendation included

APPLICATION MUST BE SUBMITTED ON OR BEFORE FEBRUARY 15

Please submit completed Internship Scholarship Student applications by email to both of the Co-chairs of the Scholarship/Fellowship Committee.

Applicants may be contacted regarding their application during the review process.

Award notification will be provided within 30 days after due date. Please contact one of the co-chairs of the Scholarship and Fellowship Committee with any questions.

CO-CHAIR CONTACT INFORMATION:

Stormy Johnson, GFOAT Scholarship/Fellowship Committee Co-Chair
Assistant Finance Director, City of Burleson
817- 426-9652
sjohnson@burlesontx.com

Debbie Mol, GFOAT Scholarship/Fellowship Committee Co-Chair
Director of Finance, City of Mesquite
972-216-6287
dmol@cityofmesquite.com

INTERNSHIP SCHOLARSHIP STUDENT APPLICATION

Letter of Recommendation

Applicant's Name: _____



The applicant above is applying for an Internship scholarship from the GFOAT. You have been selected to provide the following regarding your knowledge and experiences of the applicant. Please complete each section with as much information as you chose. The GFOAT committee will review this information in consideration of the candidate.

Please explain your relationship with applicant: _____

Please explain the applicant's qualities that attest to student's interest in state or local government finance which, in your opinion, uniquely qualifies this applicant for consideration for the internship scholarship:

(Attach additional pages if necessary)

Name: _____ Signature: _____
Printed Name

Title: _____ Email: _____ Date: _____