

Conference Scholarship Application

The Scholarship/Fellowship Committee offers a Conference Scholarship to two attendees for each the Spring Institute and the Fall Conference. If you are not currently a member of the GFOAT and are awarded a scholarship, the Scholarship/Fellowship Committee will also provide a one-year membership to the GFOAT. In order to be considered, you must complete the following application and include the information listed below.

Checklist

- Completed and signed scholarship application (pages 2-5 of this document)
- An approval letter provided by your supervisor (page 6 of this document)
- Organizational chart of your employer
- Analysis of your department's travel budget for the current fiscal year (documenting need for assistance)
- Resume attached (optional)

Once all applications are received, they will go through a review by all of the members of the Scholarship/Fellowship Committee to determine the Conference Scholarship recipient(s). Timeframes are as follows:

- GFOAT Spring Institute
 - Due February 1, Recipients notified by February 15
- GFOAT Fall Conference
 - Due October 1, Recipients notified by October 15

Please submit completed Conference Scholarship applications or questions to email to:

Email (preferred):

scholarship@gfoat.org

Conference Scholarship Application

I. Personal Information

Name _____ Email _____

Work Tele _____ Fax _____

Employer _____ Dept. _____

II. Work Experience (a resume may also be attached but this must be completed)

Mo/Yr-Mo/Yr	Employer	City	Title	Duties
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Supervisory Yes No
 If yes, how many employees are/were supervised?

Supervisory Yes No
 If yes, how many employees are/were supervised?

Supervisory Yes No
 If yes, how many employees are/were supervised?

Supervisory Yes No
 If yes, how many employees are/were supervised?

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Applicant Name: _____

III. Recognition and Honors

School/Academic Honors: _____

Community/Voluntary Activities: _____

Professional/Other: _____

IV. Other Please answer the following questions:

How did you find out about this scholarship?

- GFOAT Website
- School Website
- Past Recipient
- Co-Worker
- Teacher/Instructor
- Employer
- GFOAT Email

Other

Have you applied for a GFOAT scholarship/fellowship before? Yes No

If yes, when _____ Name of Scholarship _____

Are you a previous GFOAT scholarship/fellowship recipient? Yes No

Signature: _____ Date: _____



Conference Scholarship Application

Applicant Name: _____

Transmittal Letter

Please explain your career goals.

Describe how your current duties will benefit by attending this conference.

Explain the importance of this scholarship in making the educational opportunity available.



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Applicant Name: _____

Explain why you believe you should be considered for this scholarship.



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Supervisory Approval Letter

Applicant Name: _____

Applicant Signature: _____ Date: _____

Event/Location/Date

GFOAT Spring Institute
GFOAT Fall Conference

(To be completed by supervisor)

Supervisor Name: _____ (printed) Title: _____

Please explain how applicant may benefit by attending this conference:

Approved to attend: Yes _____ No _____

Signature: _____ Date: _____